

Report : Assessment Cycle Details for : Office of Transportation and Parking

Report Generated by Taskstream

Workspace : Non-Instructional Assessment Plan 2018-2019

Assessment Plan: 2018-2019 Assessment Cycle: Assessment Plan and Assessment Findings

Assessment Plan Template: Non-Instructional Assessment Template

Report Generated : Tuesday, February 12, 2019

## Measures and Findings

### *Office of Transportation and Parking Outcome Set*

#### Outcome

#### Issue permits and citations.

#### Mapped to:

*No Mapping*

#### *Measure*

##### *Citation Numbers*

#### Details/Description:

The office will look at citation for all 35 parking lots for each semester.

#### Acceptable Target:

Total number of citations will stay the same or decrease.

#### Aspirational Target:

Total number of citations will decrease by 5%.

#### Implementation Plan (timeline):

Parking regulation will be enforced. Appropriate signage will alert drivers to where they can and cannot park.

#### Key/Responsible Personnel:

Director of Parking and Transportation Services.

#### Supporting Attachments:

*No Findings Added to Citation Numbers*

#### *Measure*

##### *Parking Permit Capacity*

#### Details/Description:

At the end of each semester the office will record number of parking spaces filled. This will give the office of measurement of complete capacity.

#### Acceptable Target:

75% of capacity will be filled.

This will be measured at the end of each semester.

**Aspirational Target:**

80% of capacity will be filled.  
This will be measured at the end of each semester.

**Implementation Plan (timeline):**

Permits will be encourage in three ways: advertisement, regulation and orientation programs.

**Key/Responsible Personnel:**

Director of Parking and Transportation Services.

**Supporting Attachments:**

*No Findings Added to Parking Permit Capacity*

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**Manage shuttle service for  
Howard University**

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**Mapped to:**

*No Mapping*

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**Measure**

*Shuttle Service Numbers*

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**Details/Description:**

The office will measure ridership numbers monthly.

**Acceptable Target:**

Meet or exceed ridership numbers for each month compared to the previous year.

**Aspirational Target:**

Show an overall ridership increase by at least 5%.

**Implementation Plan (timeline):**

Promote shuttle service through the parking website, orientation, social media.

**Key/Responsible Personnel:**

Director of Parking and Transportation.

**Supporting Attachments:**

*No Findings Added to Shuttle Service Numbers*