Report :	Assessment Cycle Details for : Office of Transportation and Parking
	Report Generated by Taskstream
Workspace :	Non-Instructional Assessment Plan 2018-2019
Assessment Plan:	2018-2019 Assessment Cycle: Assessment Plan and Assessment Findings
Assessment Plan Template :	Non-Instructional Assessment Template
Report Generated :	Tuesday, February 12, 2019

Measures and Findings

Office of Transportation and Parking Outcome Set

✛ **Outcome**

Issue permits and citations.

Mapped to:

No Mapping

Measure
Citation Numbers

Details/Description:
The office will look at citation for all 35 parking lots for each semester.

Acceptable Target:
Total number of citations will stay the same or decrease.

Aspirational Target:
Total number of citations will decrease by 5%.

Implementation Plan (timeline):
Parking regulation will be enforced. Appropriate signage will alert drivers to where they can and cannot park.

Key/Responsible Personnel:
Director of Parking and Transportation Services.

Supporting Attachments:

No Findings Added to Citation Numbers

Measure
Parking Permit Capacity

Details/Description:
At the end of each semester the office will record number of parking spaces filled. This will give the office of measurement of complete capacity.

Acceptable Target:
75% of capacity will be filled.
This will be measured at the end of each semester.

Aspirational Target:

80% of capacity will be filled.
This will be measured at the end of each semester.

Implementation Plan (timeline):

Permits will be encourage in three ways: advertisement, regulation and orientation programs.

Key/Responsible Personnel:

Director of Parking and Transportation Services.

Supporting Attachments:

No Findings Added to Parking Permit Capacity

Manage shuttle service for Howard University

Mapped to:

No Mapping

Measure
Shuttle Service Numbers

Details/Description:

The office will measure ridership numbers monthly.

Acceptable Target:

Meet or exceed ridership numbers for each month compared to the previous year.

Aspirational Target:

Show an overall ridership increase by at least 5%.

Implementation Plan (timeline):

Promote shuttle service through the parking website, orientation, social media.

Key/Responsible Personnel:

Director of Parking and Transportation.

Supporting Attachments:

No Findings Added to Shuttle Service Numbers